

# Incoming-Application of Visiting Student (fee-paying)

## Online application instructions *STEP BY STEP*

1. Go to [online application system](#) and choose **Create New Account**.

Sign in for users with e-banking, mobile or electronic signature

**Username \***

**Password**

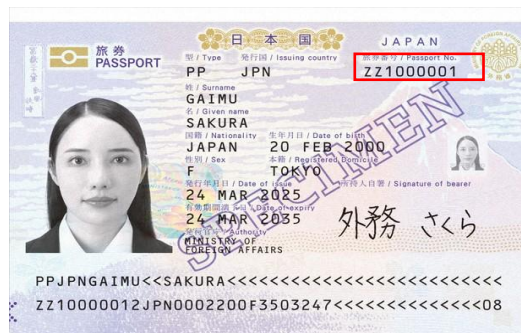
[Forgot your password?](#)

\* - an email with which you have registered in this system  
- for current students and graduates VMU username

2. Insert your **Passport Number** (official identification number).

Account creation

**Personal ID Number (or Passport Number for Non EU Citizens)**



3. Enter required information (enter your **name and surname as it is written in your passport** (use only Latin alphabet) and choose **“CREATE NEW ACCOUNT”**).

Account creation

**Name**

**Surname**

**Email (username)**

e.g. name.surname@gmail.com

**Password**

Minimum length 8 characters

**Confirm password**

**Enter number**

5876

**Answer**

4. If your account creation was successful, go to your email inbox and press provided link for the account activation then **sign in with your Username (e-mail) and Password**.

An activation link has been sent to the email address you provided. If you haven't received an email, write to [support@vdu.lt](mailto:support@vdu.lt). The link expires in 2 days and you will need to create account over again.

Sign in for users with e-banking, mobile or electronic signature


Username \*

Password

[Forgot your password?](#)

\* - an email with which you have registered in this system  
- for current students and graduates VMU username

5. Choose **New application -> Incoming-Application of Visiting Student (fee-paying)**

 [New application](#) [Accommodation in Student Rooms](#) [Accommodation in Guest Rooms](#) LT EN ⓘ 🗨️ Andrii Zabrodskiy ▾

[Incoming-Application of Visiting Student \(fee-paying\)](#)

6. Insert required **personal information**.

## Incoming-Application of Visiting Student (fee-paying)

<b>Name</b>	<b>Surname</b>	
<input type="text" value="Andrii"/>	<input type="text" value="Zabrodskiy"/>	
<b>Gender *</b>	<b>Citizenship *</b>	<b>Date of Birth *</b>
<input style="border: 1px solid #ccc;" type="text" value="Female"/>	<input style="border: 1px solid #ccc;" type="text" value="Lithuanian citizen"/>	<input type="text"/>
<b>Street *</b>	<b>Home number *</b>	<b>City *</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Postal code *</b>	<b>Country *</b>	<b>Mailing address valid until *</b>
<input type="text"/>	<input style="border: 1px solid #ccc;" type="text" value="Afghanistan"/>	<input type="text"/>
<b>Phone number *</b>		
<input type="text" value="+3706...."/>		

7. Fill out required information.

<b>Study cycle *</b> <div>Other ▾</div>	<b>Faculty at Vytautas Magnus University *</b> <div>Agriculture Academy Faculty of Agr ▾</div>	<b>Length of studies *</b> <div>Academic year (August 28 – June 30) ▾</div>	
<b>Broad field of education *</b> <div>Agricultural sciences ▾</div>	<b>Coordinator at the university</b> <div>- ▾</div>		
<b>Name of the sending Institution *</b> <div></div>	<b>Mailing address (Street, House No., City, Postal code) *</b> <div></div>	<b>Name and last name of the coordinator *</b> <div></div>	<b>Telephone number of the coordinator *</b> <div></div>
<b>Email address of the coordinator *</b> <div></div>			
<b>Country of sending Institution *</b> <div></div>			
<b>Emergency contact persons name and surname *</b> <div></div>	<b>Emergency contact persons relationship to you *</b> <div></div>	<b>Emergency contact persons phone number *</b> <div></div>	<b>Emergency contact persons email address *</b> <div></div>

Depending on number of subjects selected from [the List of Courses for International Exchange Students](#), you need to choose the **Faculty at Vytautas Magnus University** and **Coordinator at the university**.

You must choose the faculty where you plan to take most of your courses. Based on this choice, you should select the corresponding faculty Coordinator at the university.

8. Fill out and sign [Learning Agreement \[Learning Agreement \(fee-paying\) template.docx\]](#).

9. **Attach** all required **documents** and don't forget to **press "Submit"** button.

Learning agreement document

Browse

(Document must be uploaded as one file)

Transcript of records

Browse

(Document must be uploaded as one file)

Proof of english proficiency

Browse

(Document must be uploaded as one file)

Copy of Passport/ID

Browse

(Document must be uploaded as one file)

☐ I hereby confirm that I will submit all the required documents before application deadline. \*

☐ Hereby I, confirm that all the information given above is correct and I do not object it would be used for the institutional (VMU) needs \*

Files must be smaller than 8 MB

Allowed file types: jpg jpeg png pdf doc docx odp ods rar zip 7z

Submit

Cancel