

# Support and Services for students at Vytautas Magnus University



VYTAUTAS  
MAGNUS  
UNIVERSITY  
Student Affairs  
Department

**Education 360°**



# VMU Website

- Our main information website:  
[www.vdu.lt/en](http://www.vdu.lt/en)
- Information on services provided to students of VMU:  
<http://www.vdu.lt/students>



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# The main information- desk for information, procedures, and general questions at VMU - Student Centre

- E-MAIL us to [studentas@vdu.lt](mailto:studentas@vdu.lt)\*
- CALL (+370 37) 751 175
- VISIT, K. Donelaičio str. 52 – 111

\*This e-mail is administered by Student Centre (SAD), which is a main information-desk for students of VMU



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# Other possibilities to get information or consultation regarding your questions:

In a **non-formal** way:

- your personal mentor at VMU
- Senior (higher-year) students of VMU

In a **formal** way:

- Student Affairs Department (Student Centre) for social issues and other problems
- Studies Department for academic issues
- International Cooperation Department
- Student's Representative Council (in all cases)



# VMU Student portal

<http://studentas.vdu.lt>

Username –

Password –

Can't login? Use Support link!

Student portal



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Log in

Can't login? [Support](#)

# Student Portal <http://studentas.vdu.lt> (I)



- **On a Student Portal you can:**
  - watch personal news and information:
    - news
    - study schedule
    - study evaluations
    - own finances
  - register to:
    - study subjects. NOTE: first-year students are registered for study subjects during the Orientation Week;
    - sports and artistic activities;
    - VMU volunteer program.



# Student Portal <http://studentas.vdu.lt> (II)



- **On a Student Portal you can:**
  - In the "Studies" section:
    - find out about your study program;
    - follow the exam schedule in the "Exams" section;
    - in the "Study results" section - see your achievements;
    - in the "Orders" section - familiarize yourself with the orders related to studies at the University;
    - evaluate teaching and studying and settle with the University. NOTE: This section is only relevant after graduation or termination of studies;
  - In the "Science" section, present your scientific (artistic) activities that you carry out on behalf of the university;
  - In the "Fee" section - pay fees to the university, manage your accounts, view payment reports, recover overpayments;

# Student Portal <http://studentas.vdu.lt> (III)



- **On a Student Portal you can:**
  - In the "Dormitories" section:
    - reserve a free place in the dormitory in student rooms;
    - order accommodation in guest rooms;
    - reserve a parking space in dormitories with paid parking plaes;
  - In the "Applications and certificates" section:
    - easily and conveniently submit applications to the university in the categories of finance, dormitories and personal data.
    - order and receive various certificates;
    - request confirmation of language credits when registering for foreign language lectures;
    - request support if you are studying in pedagogy studies;



# Student Portal <http://studentas.vdu.lt> (IV)



- **On a Student Portal you can:**
  - In the "Disability" section:
    - identify yourself at the university if you have a disability or individual needs;
    - know or learn more about disability;
  - In the "Career" section:
    - get to know about job offers that employers send to university students;
    - choose the place of practice from among the ones offered;
    - actively participate in voluntary activities at the university and outside of it;
    - register for career counseling at VMU Career center.
  - use the "References" if you need help.

- In the section ***Student Profile*** you need to (see information on the next slide):
  - Enter or change your personal email address
  - Provide or change information of your personal bank account number, of the Bank which is operating in Lithuania (it is obligatory after opening bank account in Lithuania) – please note, that it will be used to transfer or other types of financial support to you.



## Student profile



Name, surname	Vardaitė Pavardaitė	Course	1
Faculty	Faculty of Humanities	Status	1-sem.
Study programme	English and German Philology	Study level	First cycle studies
Type of studies	Full-time	Address	Aniškonyš, A. Ažubalio g. 15

## E-mail

Please indicate your Lithuanian bank account number



## Front page settings

Timetable ☒

Study results ☒

Contracts and requests ☒

News ☐



## Active study programs

[VAPA]



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Student Centre



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# VMU Student Centre

K. Donelaičio g. 52, room 111  
Phone no.: (+370 37) 751 175  
E-mail: [studentas@vdu.lt](mailto:studentas@vdu.lt)

- Be directed to a specific office of VMU, based on the type of your issue and questions
- Get consultation on Lithuanian Student ID card (LSIC) or International Student ID card (ISIC)
- Take your certificates
- Get information on student loans, dormitories, scholarships, fees, compensations, etc.
- Get a primary consultation on international exchange programmes
- Get consultation on study processes
- Complete your finalisation procedure
- Get information about VMU clubs, organisations and Volunteering opportunities



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**Information, consultations and directions**

# LSIC vs ISIC

LSIC – Lithuanian student ID card, <https://lsp.lt/en>\*

ISIC – International student ID card, <http://www.isic.lt/en/>

\* LISIC is free of charge to all full-time, first year students of VMU, who will order their cards before VMU settled date



# Certificates issued by the University



- All certificates should be ordered online, by using <https://studentas.vdu.lt> >

## **Applications > Certificates**

- Types of certificates:
  - Transcript of Records
  - Certificate of Student Status
  - Certificates of Accommodation in the Dormitory
  - Certificate about incomes from the University
  - Certificate about fees paid to the University
  - Certificate about foreign languages

### **You may:**

- Download and print it from Student portal (<https://studentas.vdu.lt> )
- Take Certificates at Student Centre (if it is necessary and if you have applied to get the hard copy of it)



You can check and pay all of your fees for university (tuition, accommodation, etc.) by using Student Portal <http://studentas.vdu.lt>

You may pay your fees on <http://studentas.vdu.lt> > **Fees**, by:

- using one of Lithuanian Bank accounts (free of charge)
- VISA, Mastercard or Maestro card (free of charge)
- creating an invoice and paying your fees in „Maxima“, or „PerlasGo“ terminals (it is additionally charged)

# Scholarships for full-time students

In accordance with a **Description of University's Scholarship Awards Procedure**, full-time students may be awarded following scholarships:

- Encouragement scholarship (2 BSB (110 EUR) or 3,75 BSB (206,25 EUR))
- One-time scholarship:
  - The University honorary scholarships (size of 10 BSB (550 EUR))
  - A one-time Social Scholarship (size of no more than 4 BSB (220 EUR))
  - A one-time Encouragement Scholarship (size of no more than 5 BSB (275 EUR))
- Mobility programme scholarship
- University Rector's scholarship
- University Sponsors' scholarship
- Special programme scholarships
- ...

\*1 BSB – size of Lithuanian Basic Social Benefits is equal 55 EUR

# Services of The State Studies Foundation of Lithuania for European Union, European Economic Area country citizens and Lithuanian Descent

**State-Supported Loans** are preferential loans for students issued through the selected credit institutions (banks) for one academic year.

- All students enrolled on the first, second and third cycle, integrated and non-degree studies at higher education institutions in Lithuania can apply for a State-Supported Loan.
- Types of the State-Supported Loans:
  - **Loan to cover tuition fee.** Maximum amount equals the yearly tuition fee of the study course you attend. This loan is paid directly to the account of an institution of higher education until July 1.
  - **Loan to cover living expenses.** Maximum amount - € 3920 per year. This loan is paid in equal monthly installments until July 1 to the borrower's personal account (for last year students until graduation)
  - **Loan for partial studies abroad.** Maximum amount - € 2940, to be paid all at once to the borrower's personal account

State Studies Foundation provides **Support for the Studies of Children and Grandchildren of Expatriates and Foreigners of Lithuanian Descent at Lithuanian Schools of Higher Education.** They can apply for two (both) types of support:

- **scholarship**
- **social disbursement**

**MORE INFORMATION:** <https://vsf.lrv.lt/en/>

# Equal opportunities and social inclusion

- **Equal access for all members** of University's community to the full range of opportunities offered by the University.
- **VMU** identifies potentially emerging issues of intercultural and globalised Lithuania and University's community, therefore it **takes actions to create diverse and, in the meantime, community-led and tolerant academic community**. Our aim is:
  - To adapt studying process and environment
  - To develop social and cultural integration
  - To raise awareness and promote commonalities
- University legal acts on Equal opportunities and social inclusion are:
  - [The Code of Ethics of VMU](#)
  - [VMU disability policy "University of inclusive opportunities"](#)
  - [Gender Equality Plan \(GEP\) 2021-2025](#)

**IMPORTANT:** If you are a witness of aggressive behavior, violations of University rules or legal acts of the Republic of Lithuania, please, do not remain indifferent and inform us by an e-mail [pasitikejimo.linija@vdu.lt](mailto:pasitikejimo.linija@vdu.lt) (anonymity guaranteed)

# Finalisation procedure

(before finishing your studies)

**Students have to complete their finalisation** with the University **when:**

- **the period** of their exchange studies, practices, internships or other type of studies at the University **is coming to an end**, before student is awarded his or her Transcript of Records
- **studies are coming to an end**, before diploma award ceremony
- **studies at the University are terminated**
- **student is removed from** the lists of students by the **University**

**University keeps a right**, under the Lithuanian Republic legal acts, to **turn to** the Lithuanian Republic and other **institutions for the recovery of damage** if Student does not complete finalisation procedure.

In order to complete your finalisation procedures, please contact **VMU Student Centre**

IF YOU HAVE ANY QUESTIONS RELATED  
TO STUDENT SUPPORT AND SERVICES, PLEASE  
DO NOT HESITATE TO CONTACT  
**VMU STUDENT CENTRE**  
(Student Affairs department)

Address: K. Donelaičio str. 52–111, Kaunas

Phone: +370 37 751 175

Email: [studentas@vdu.lt](mailto:studentas@vdu.lt)