




VYTAUTAS
MAGNUS
UNIVERSITY
M C M X X I I

APPLICATION PROCEDURE FOR VMU BILATERAL EXCHANGE STUDIES

Deadlines:

- **May 17** (for the autumn semester or the full academic year);
- **November 17** (for the spring semester or the calendar year).

1 STEP. Enter the website: <https://epasirasymas.vdu.lt/en> and create **new account**:



Sign in for users with e-banking, mobile or electronic signature

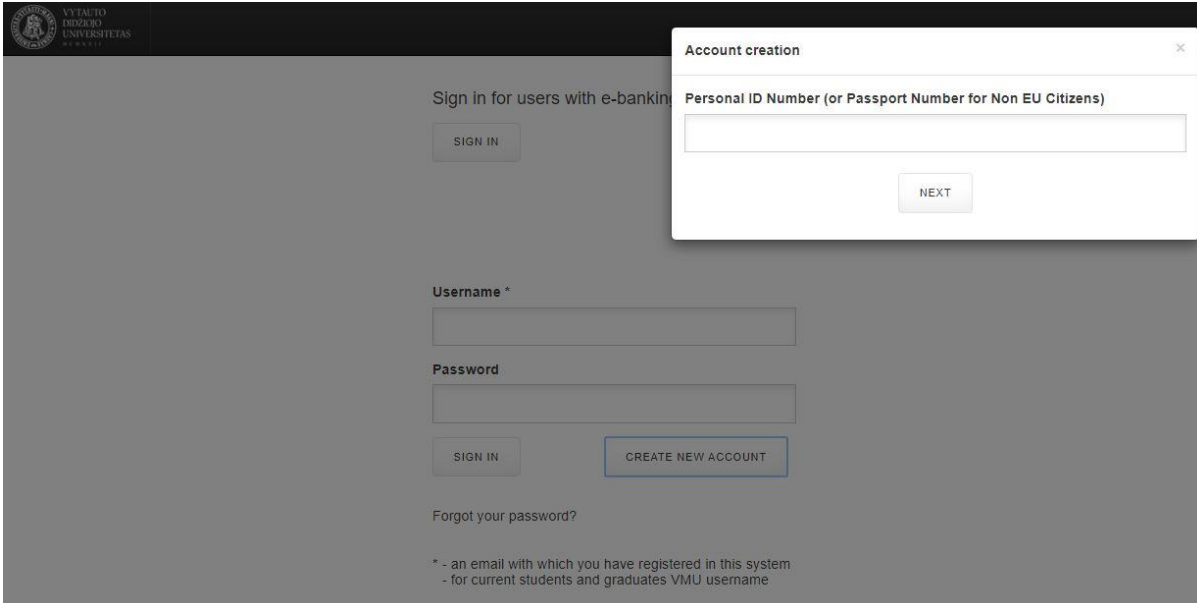
Username *

Password

Forgot your password?

* - an email with which you have registered in this system
- for current students and graduates VMU username

Enter your valid **passport number** (not ID number):



Sign in for users with e-banking

Username *

Password

Forgot your password?

* - an email with which you have registered in this system
- for current students and graduates VMU username

Account creation

Personal ID Number (or Passport Number for Non EU Citizens)

Create your password. **Your email will be your username:**

Account creation

Name

Surname

Email (username)
e.g. name.surname@gmail.com

Password
Minimum length 8 characters

Confirm password

Solve captcha

Answer

2 STEP. Login to the system with your email as Username and your created Password. **Note:** do not use field for electronic signature: it is applicable for Lithuanian citizens only:



Sign in for users with e-banking, mobile or electronic signature

SIGN IN

Username *

Password

SIGN IN

CREATE NEW ACCOUNT

Forgot your password?

* - an email with which you have registered in this system
- for current students and graduates VMU username

3 STEP. Select and fill out the Incoming-Application for Bilateral Study Exchange (not Erasmus):

New application	Accommodation	Guest accommodation
<input type="button" value="Outgoing-Application for Erasmus Study Exchange (EU countries)"/>		
<input type="button" value="Incoming-Application for Bilateral Study Exchange"/>		
<input type="button" value="Incoming-Application for Erasmus Study Exchange"/>		
<input type="button" value="Outgoing-Personal Data Form - Study Exchange"/>		
<input type="button" value="Outgoing-Personal Data Form - Traineeship"/>		
<input type="button" value="Unclassified student application"/>		

Select the faculty according to the majority of the subjects planned to take at Vytautas Magnus University:

Incoming-Application for Bilateral Study Exchange

Name	Surname	
<input type="text"/>	<input type="text"/>	
Gender *	Citizenship *	Date of Birth *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Street *	Home number *	City *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Postal code *	Country *	Mailing address valid until *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone number *		
<input type="text"/>		
Study cycle *	Faculty at Vytautas Magnus University *	Length of studies *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Broad field of education *	Coordinator at the university	
<input type="text"/>	<input type="text"/>	

Choose the Coordinator according to the faculty (where majority of the subjects planned to take at Vytautas Magnus University).

Check the **Preliminary List of the Courses** [HERE](#).

Please note:

- You may select the courses almost from all the faculties/academies. The exception applies to the courses of Music Academy and Faculty of Arts: only the students with the major of music or arts can take them.
- Recommended amount of the credits: 24 - 36 ECTS.
- If you are nominated for one year, you may select courses only for ONE semester during this application. The courses for the second semester will be offered later, before the start of the second semester.
- The final list of the courses will be announced together with the separate registration procedure in the separate registration website after your arrival (it starts one week before the beginning of each semester). It means that all students need to register to the courses twice for each semester: during the application period (preliminary courses) and during the registration period (finally confirmed courses).

List the preliminary planned courses in the online application form:

Please indicate courses you are planning to study at Vytautas Magnus University. Please notice, that the same courses must be indicated in your Learning Agreement.

Course list (View)

First study subject at VMU *

Second study subject at VMU

Third study subject at VMU

Attach all required documents **except** the Learning agreement. **The Learning agreement will be generated after the submission of the online application form.**

Learning agreement document

 BROWSE

(Document must be uploaded as one file)

Transcript of records

 BROWSE

(Document must be uploaded as one file)

Proof of english proficiency

 BROWSE

(Document must be uploaded as one file)

Copy of Passport/ID

 BROWSE

(Document must be uploaded as one file)

Confirm and submit:

☐ I hereby confirm that I will submit all the required documents before application deadline. *

☐ Hereby I, confirm that all the information given above is correct and I do not object it would be used for the institutional (VMU) needs *


File must be smaller than 8 MB.

Allowed file types: jpg jpeg png pdf doc docx odp ods rar zip 7z.

SUBMIT

CANCEL

4 STEP. View the Learning agreement, print it, sign it, and ask your home university coordinator to sign it:

New applicationAccommodation in Student RoomsAccommodation in Guest RoomsLT

Document name	State	Date	
Incoming-Application for Bilateral Study Exchange	Pending	2021.10.14	<div>VIEW</div> <div>VIEW LEARNING AGREEMENT</div>

View the Application Form and attach the missing document – the Learning agreement duly signed by you and your home university coordinator:

Learning agreement document

BROWSE

(Document must be uploaded as one file)

Transcript of records

BROWSE

(Document must be uploaded as one file)

Proof of english proficiency

BROWSE

(Document must be uploaded as one file)

Copy of Passport/ID

BROWSE

(Document must be uploaded as one file)

After the submission of the application, you will receive the code of the application. You do not need to save it or remember it.

Deadlines for submitting **all** required application documents:

- **May 17** (for the autumn semester or the full academic year);
- **November 17** (for the spring semester or the calendar year).

5 STEP. Your Application Form will be checked by VMU International Cooperation Department. Your Learning Agreement will be signed by the responsible academic coordinator and attached to your online Application Form together with the Acceptance Letter. You will be informed about the application confirmation by VMU International Cooperation Department in 2-3 weeks after the application deadline.

Note: you are not requested to send the original application documents by post. The Acceptance Letter also will not be sent by post.

Please contact the exchange coordinator if you have any questions regarding the application or studies at Vytautas Magnus University:

Ms Juste Lenortaviciene

Chief Specialist

VMU International Cooperation Department

Juste.Lenortaviciene@vdu.lt