APPROVED BY Order No. 2022-TRD-Į-12 of January 14, 2022, of Vytautas Magnus University Rector

RULES FOR THE ADMISSION OF PERSONS WHO HAVE RECEIVED THEIR EDUCATION IN FOREIGN COUNTRIES AND OF FOREIGN CITIZENS WHO HAVE RECEIVED THEIR EDUCATION IN LITHUANIA TO THE FIRST AND THE SECOND CYCLE STUDY PROGRAMS OF VYTAUTAS MAGNUS UNIVERSITY IMPLEMENTED IN A LANGUAGE OTHER THAN LITHUANIAN IN 2022 AND 2023

I. GENERAL PROVISIONS

- 1. Rules for the Admission of Persons Who Have Received Their Education in Foreign Countries and of Foreign Citizens Who Have Received Their Education in Lithuania to the First and the Second Cycle Study Programs of Vytautas Magnus University (hereinafter referred to as "VMU") Implemented in a Language Other Than Lithuanian in 2022 and 2023 (hereinafter referred to as the "Rules") shall regulate the admission of persons who have received their education in foreign countries and apply to study in the self-funded first and second cycle study programs implemented in a language other than Lithuanian, and of foreign citizens who have received their education in Lithuania and apply to study in the self-funded second cycle study programs implemented in a language other than Lithuanian in 2022 and 2023.
- 2. According to the Order No. V-932 of June 19, 2020, of the Minister of Education, Science and Sport of the Republic of Lithuania "On the Approval of the Description of the Procedure for Competition for Admission of Persons Who Have Received Their Education in Foreign Institutions or under Educational Programs of International Organizations to State-Funded Study Places in Higher Education Institutions," foreign citizens and stateless persons shall be admitted to higher education institutions to study at their own expense through a competition, unless otherwise provided for by international agreements or other legal acts.
- 3. Recognition of education received abroad shall be carried out at Vytautas Magnus University in accordance with the Description of the Procedure for Assessment and Academic Recognition of Qualifications Obtained Abroad at Vytautas Magnus University, approved by VMU Rector (hereinafter referred to as the "Rector").
- 4. Citizens of the Member States of the European Union or the European Economic Area and their family members, persons with a permanent residence permit in the Republic of Lithuania, citizens of foreign states that are not members of the European Union and the European Economic Area as well as foreign Lithuanians may apply, through a competition, for state-funded study places by participating in the University admission to the second cycle studies, if such an opportunity is provided.
- 5. Those enrolled in the first cycle study programs shall be given the opportunity to study free of charge in any other VMU minor study program. Upon completion of the minor studies, students shall be issued with a certificate attesting completion of the studies.
- 6. Admission to studies shall be carried out through a competition. The admission procedure shall be as follows:
 - Payment of the registration fee (before submitting the application).
 - Submission of the application online on the specified admission platform.
 - Initial assessment of the eligibility of the application.
 - Assessment of documents proving the level of education and obtained qualifications.
 - Making of a decision.
 - Signing of the Study Contract and paying of the tuition fee.

II. ORGANIZATION OF ADMISSION TO STUDIES

- 7. The main admission to the approved first and second cycle study programs (Annex 1) shall be organized once a year for the following academic year. Additional admission to studies may be organized from the spring semester. Admission to a higher year/semester of studies, validating courses studied at another higher education institution, may be organized not later than by the end of the first month of the semester concerned.
- 8. The deans of the faculties shall be responsible for the organization, implementation and quality of study programs prepared in a language other than Lithuanian.
- 9. The faculties shall submit proposals for the inclusion of new study programs in the approved list of study programs (Annex 1) to the International Cooperation Department (hereinafter referred to as "ICD") by September 30.
- 10. Tuition fees for the first and second cycle studies shall be approved and may be changed by the Senate, taking into account the standard tuition fees approved by the Ministry of Education, Science and Sport.
- 11. The most talented applicants admitted to studies can apply, through a competition, for University scholarships to cover all or part of the tuition fee.
 - 12. Consultations to applicants shall be provided by:
 - 12.1. The ICD in regard to the general admission requirements and the recognition of qualifications.
- 12.2. Representatives of the faculties on the content of the study program and other issues related to the organization of studies.
- 13. The submission of applications for the admission for the new academic year shall take place **from January 10 to June 1** for applicants from non-European Union countries that do not have an embassy of the Republic of Lithuania; for applicants from the countries of the European Union and the countries where the embassies of the Republic of Lithuania are operating, **by July 1**. In the case of additional admission to studies from the spring semester, the date of the submission of applications shall be announced separately, which shall be not later than December 15.
- 14. Admission of applicants to study programs shall be carried out in accordance with the requirements specified for each study program and the calculations of the admission score (Annex 2).
- 15. Applicants who intend to study at the University shall submit the following documents to the ICD:
 - 15.1. A completed electronic application form for the admission to the University.
 - 15.2. High quality, color copies of documents proving the level of education:
- 15.2.1. For admission to the first cycle study program: documents supporting the completion of secondary education or equivalent education giving entitlement to higher education. According to the 1961 Hague Convention, documents may be subject to an Apostille endorsement.
- 15.2.2. For admission to the second cycle study program: documents certifying the completion of the first cycle education. According to the 1961 Hague Convention, documents may be subject to an Apostille endorsement.
- 15.2.3. Scanned copies of transcripts from the previous year, certified by the issuing education institution and translated into English as well as certified by a notary if the applicant submits an application for studies at VMU without a secondary or higher education diploma.
- 15.3. If the documents referred to in Paragraph 15.2. are issued in languages other than Lithuanian or English, in addition, a translation of the documents into English or Lithuanian must be submitted. The translation must be enclosed with a copy of the document certified by a notary or another relevant authorized body. The stapling must be stamped by the translation agency and signed by the translator.
- 15.4. Copies of the appendices to the documents certifying education, providing information on the content and scope of the completed program as well as evaluations.
 - 15.5. A copy of an identity document.
 - 15.6. A motivation letter (1200–3000 characters).
- 15.7. A document that confirms proficiency in English issued on the basis of standardized tests: TOEFL 87-109 iBT/534-633 PBT, IELTS 5.5-6.5, Cambridge English First (FCE), BEC Vantage,

Michigan ECCE, PTE General Level 3, TOEIC Listening & Reading 785, TOEIC Speaking & Writing 310, Duolingo 100-115, or B2 (if the applicant's native language is not English, or if the applicant's previous studies were not implemented in English).

- 15.8. A curriculum vitae.
- 15.9. 1 photo (3x4 cm).
- 15.10. A scanned copy of the receipt of the registration fee (100 EUR) paid to the specified VMU account.
 - 15.11. The Letter of Concurrence in the form established by VMU.
- 15.12. Document(s) certifying the change of name and/or surname or a duly certified copy(-ies) thereof, if documents proving the level of education have been issued under another name and/or surname.
- 15.13. Other additional documents specified by the institution implementing the academic recognition of qualifications obtained abroad, which are necessary for the objective assessment of qualifications obtained abroad.
- 16. Filling in an electronic application form, applicants may indicate 2 selected study programs in descending order of priority.
- 17. After submitting documents necessary for admission and the application, the applicant shall be informed about the received application by email and/or through the application system.

III. SELECTION OF CANDIDATES AND DECISION-MAKING PROCESS

- 18. Upon the submission of the application by the applicant, the initial assessment of the application shall be carried out by the responsible staff of the ICD. At this stage, it is checked whether all necessary documents complying with the requirements laid down in the Rules for Admission have been submitted.
- 19. During the initial assessment of the application, the applicant's readiness for university studies and compliance with the main requirements shall be assessed: the proficiency level of the language in which the studies will be organized, the results of the education received and learning achievements and others, if such are specified in the admission requirements.
- 20. Ineligible applications will not be further examined. The applicant shall be informed of the suspension of the admission process.
- 21. Applications that meet the requirements shall be passed over for the assessment and academic recognition of qualifications. Qualifications shall be assessed in accordance with the Description of the Procedure for Assessment and Academic Recognition of Qualifications Obtained Abroad at Vytautas Magnus University.
- 22. If, after assessment, qualifiations are not considered to be equivalent to the education provided in the Republic of Lithuania, such applications shall not be further examined. The applicant shall be informed of the suspension of the admission process.
- 23. If, after assessment, qualifications are considered to be equivalent to the education provided in the Republic of Lithuania, the documents submitted by the applicant shall be passed over to the Admission Commission of the respective study program approved by the order of the Dean of the faculty. The Commission shall assess the applications and documents received taking into account the following:
 - 23.1. The content of the completed study program.
 - 23.2. The results of the completed study program.
- 23.3. The results of the knowledge and skills assessment test(s), if such was(were) carried out during the initial assessment.
- 23.4. An admission interview, if such is provided for in the requirements for the admission to the program and in the calculations of the admission score.

- 24. The Admission Commission shall make the decision in accordance with the admission procedure of the faculty, but not later than within 5 working days from the date of the receipt of the documents. The final decision shall be submitted to the ICD by sending the Admission Protocol/Decision signed by the Chairman of the Commission or the person authorized by the Dean of the faculty.
- 25. On the basis of the Admission Protocol/Decision of the faculty, the ICD shall draw up a Letter of Acceptance for the applicant; after the applicant has signed the Study Contract and has paid the tuition fee, the ICD shall prepare the application for acceptance on his/her behalf. The admission shall be formalized by the order prepared by the Study Department.

IV. NOTIFICATION OF ADMISSION

- 26. The notification of the admission of the applicants and administration of documents shall be organized as follows:
- 26.1. Upon the receipt of the Admission Protocol of the Admission Commission, the ICD shall acquaint the applicant with the decision of the Commission.
- 26.2. If the applicant has been admitted, he/she shall receive the Letter of Acceptance. The Letter of Acceptance may specify two study programs in the order of priority indicated in the application.
- 26.3. Appeals may be filed only for procedural violations of admission to studies carried out by VMU and other issues directly related to admission procedures. Appeals shall be submitted to the Admission Commission formed by the Rector within five working days of the notification of the Decision of the Admission Commission of the faculty.
- 26.4. Only persons who have signed the Study Contract with VMU and appendices to the Study Contract, if any, prepared in English shall be considered to have been accepted to studies.
- 26.5. The ICD shall send the Letter of Mediation for the processing of migration documents to those who have paid the tuition fee or received confirmation of the scholarship awarded to cover the tuition fee or in other cases.

V. FINAL PROVISIONS

- 27. The Rules shall be drawn up in Lithuanian and English.
- 28. Documents proving the level of education and the decision on the assessment shall be stored in the ICD International Study Unit.
 - 29. The Rules may be amended by a separate order of the Rector.
 - 30. Annexes attached hereto:
 - 30.1. List of Study Programs (Annex 1).
 - 30.2. Admission Requirements and Calculation of the Admission Score (Annex 2).

1	T	1	T	
-	Faculty	D.A	Title of the Study Program	Duration
1	Faculty of Humanities	BA	English Philology	4 years/240 ECTS
2	Faculty of Political Science and Diplomacy	BA	International Politics and Development Studies	4 years/240 ECTS
3	Faculty of Economics and Management	BA	Business Administration	4 years/240 ECTS
4	Faculty of Economics and Management	BA	Economics	4 years/240 ECTS
5	Faculty of Natural Sciences	BA	Biology and Genetics	4 years/240 ECTS
6	Faculty of Natural Sciences	BA	Biotechnology	4 years/240 ECTS
7	Faculty of Informatics	BA	Informatics Systems	4 years/240 ECTS
8	Faculty of Informatics	BA	Multimedia and Internet Technologies	4 years/240 ECTS
9	Faculty of Informatics	BA	Mathematics and Its Application (specialization – Artificial Intelligence Mathematics)	4 years/240 ECTS
10	Faculty of Arts	BA	Music Production	3.5 years/210 ECTS
11	Faculty of Social Sciences	BA	Society, Culture and Communication	4 years/240 ECTS
12	Music Academy	BA	Performing Arts	4 years/240 ECTS
13	Education Academy	BA	Pedagogy of Primary Education and Early Foreign Language Teaching	4 years/240 ECTS
14	Faculty of Bioeconomy Development of Agriculture Academy	BA	Logistics and Commerce	3.5 years/210 ECTS
15	Faculty of Bioeconomy Development of Agriculture Academy	BA	Учет и Финансы/Accounting and Finance	4 years/240 ECTS
16	Faculty of Humanities	MA	Sociolinguistics and Multilingualism	2 years/120 ECTS
17	Faculty of Humanities	MA	Applied English Linguistics	2 years/120 ECTS
18	Faculty of Humanities	MA	East Asia Region Studies (online)*	2 years/120 ECTS
19	Faculty of Political Science and Diplomacy	MA	Diplomacy and International Relations	2 years/120 ECTS
20	Faculty of Political Science and Diplomacy	MA	Future Media and Journalism	1.5 years/90 ECTS
21	Faculty of Political Science and Diplomacy	MA	Государственное управление и публичная политика/Public Governance and Administration	2 years/120 ECTS
22	Faculty of Economics and Management	MA	Marketing and International Commerce	2 years/120 ECTS
23	Faculty of Economics and Management	MA	Sports Business Management	1.5 years/90 ECTS
24	Faculty of Natural Sciences	MA	Molecular Biology and Biotechnology	2 years/120 ECTS
25	Faculty of Informatics	MA	Applied Informatics	2 years/120 ECTS
26	Faculty of Social Sciences	MA	Organizational Psychology	2 years/120 ECTS
27	Faculty of Social Sciences	MA	Social Anthropology	2 years/120 ECTS
28	Education Academy	MA	Educational Management	2 years/120 ECTS
29	Music Academy	MA	Performing Arts	2 years/120 ECTS
30	Faculty of Bioeconomy Development of Agriculture Academy	MA	Business Logistics	1.5 years/90 ECTS
31	Faculty of Bioeconomy Development of Agriculture Academy	MA	Agri-food Business Management**	2 years/120 ECTS
32	Faculty of Law	MA	International Business and Technology Law	1.5 years/90 ECTS
33	Faculty of Political	MA	The Interdisciplinary Master's in East European	
33	Science and Diplomacy	IVIA	Research and Studies (MIREES)	2 years/120 ECTS
Admission to the study program shall be opened to foreign students at the same time as to Lithuanian students				

^{*}Admission to the study program shall be opened to foreign students at the same time as to Lithuanian students
**Admission to the study program shall be opened in agreement with the partner universities

Admission Requirements and Calculation of the Admission Score

Faculty of Political Science and Diplomacy

1. For the BA study program *International Politics and Development Studies*:

Grade for the History exam (A); Grade for the English Language exam (B); Grade for the Mathematics exam (C); Grade for the Geography exam (D) in the Graduation Certificate; Motivation letter (E). The admission score (K) shall be calculated in accordance with the following formula: K = 0.3A + 0.2B + 0.1C + 0.1D + 0.3E.

2. For the MA study program *Diplomacy and International Relations*:

Bachelor's degree in Political Sciences, Humanities, or Social Sciences. The arithmetic mean of all the grades in the Bachelor's Diploma Supplement (A); Grade for the final Bachelor's thesis (B); Motivation letter (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.3A + 0.2B + 0.5C.

3. For the MA study program Future Media and Journalism:

The arithmetic mean of all the grades in the Bachelor's Diploma Supplement (A); Grade for the final Bachelor's thesis (B); Motivation letter and Portfolio (C). The admission score (K) shall be calculated as follows: K = 0.5A + 0.2B + 0.3C.

4. For the MA study program *Public Governance and Administration*:

Bachelor's degree in Humanities or Social Sciences. Applicants must have at least B2 proficiency in Russian (according to the Common European Framework of Reference for Languages). The arithmetic mean of all the grades in the Bachelor's Diploma Supplement (A); Grade for the final Bachelor's thesis (B); Motivation letter (C). The admission score (K) shall be calculated as follows: K = 0.5A + 0.3B + 0.2C.

Faculty of Economics and Management

1. For the BA program *Business Administration*:

The arithmetic mean of all the grades in the Graduation Certificate (A); Motivation letter and/or admission interview (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.7A + 0.3C.

2. For the BA program *Economics*:

The arithmetic mean of all the grades in the Graduation Certificate (A); Motivation letter and/or admission interview (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.7A + 0.3C.

3. For the MA study program *Marketing and International Commerce*:

The arithmetic mean of all the grades in the Bachelor's Diploma Supplement (A); Motivation letter and/or admission interview (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.7A + 0.3C.

4. For the MA study program *Sports Business Management*:

The arithmetic mean of all the grades in the Bachelor's Diploma Supplement (A); Motivation letter (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.7A + 0.3C.

Faculty of Humanities

1. For the BA study program *English Philology*:

The arithmetic mean of all the exam grades in the Graduation Certificate (A); Grade for the English Language exam or yearly grade (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.8A + 0.2C. Applicants must have at least B2 proficiency in English (according to the Common European Framework of Reference for Languages).

2. For the MA study program Applied English Linguistics:

Bachelor's degree in Philology (Humanities) or Social Sciences. The arithmetic mean of all the grades in the Bachelor's Diploma Supplement (A); Grade for the final Bachelor's thesis (B); The arithmetic mean of the exam grades of special education study courses of the study program (C); Motivation letter (D). The admission score (K) shall be calculated in accordance with the following formula: K = 0.3A + 0.2B + 0.3C + 0.2D. Applicants must have at least B2 proficiency in English (according to the Common European Framework of Reference for Languages).

If the applicant does not have the evaluation of the final thesis or has not taken the final exam (component B), then the arithmetic mean of the grades of all the study courses in the Diploma Supplement and the grades of the exams of special education study courses of the study program shall be calculated as 0.8A.

3. For the MA study program *Sociolinguistics and Multilingualism*:

Bachelor's degree in Philology (Humanities) or Social Sciences. The arithmetic mean of all the grades in the Bachelor's Diploma Supplement (A); Grade for the final Bachelor's thesis (B); Admission interview and motivation letter (D). The admission score (K) shall be calculated in accordance with the following formula: K = 0.3A + 0.2B + 0.5D. Applicants must have at least B2 proficiency in English (according to the Common European Framework of Reference for Languages).

If the applicant does not have the evaluation of the final thesis or has not taken the final exam (component B), then the arithmetic mean of all the grades in the Diploma Supplement shall be calculated as 0.5A.

4. For the MA study program *East Asia Region Studies* (online):

Bachelor's degree in Political Sciences, Public Administration, Communication, Journalism, Regional Studies. The weighted mean of all the grades in the Bachelor's Diploma Supplement (A); Grade for the final Bachelor's thesis (B); Admission interview (D). The admission score (K) shall be calculated in accordance with the following formula: K = 0.5A + 0.3B + 0.2D.

If the applicant does not have the evaluation of the final thesis or has not taken the final exam (component B), then the arithmetic mean of all the grades in the Diploma Supplement shall be calculated as 0.8A.

Faculty of Social Sciences

1. For the BA study program *Society, Culture and Communication*:

Grades for the final school exams in History (A), Mathematics (B), English Language (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.4A + 0.4B + 0.2C.

If, after evaluating the applicant's documents, there are doubts about the applicant's readiness for Bachelor's studies, the Admission Commission of the study program may assign an admission interview to the applicant.

2. For the MA study program *Organizational Psychology*:

Bachelor's degree in Psychology. The arithmetic mean of all the exam grades in the Bachelor's Diploma Supplement (A); Grade for the final Bachelor's thesis or the final exam (B); Admission interview in the Admission Commission (D). The admission score (K) shall be calculated in accordance with the following formula: K = 0.6A + 0.2B + 0.2D.

3. For the MA study program *Social Anthropology*:

The arithmetic mean of all the grades in the Bachelor's Diploma Supplement (A); Grade for the final Bachelor's thesis or the final exam (B); Motivation letter and admission interview (D). The admission score (K) shall be calculated in accordance with the following formula: K = 0.4A + 0.1B + 0.5D.

Faculty of Natural Sciences

1. For the BA programs *Biology and Genetics* and *Biotechnology*:

Grade for the English Language exam or yearly grade (A); Motivation letter (M); Grade for Mathematics exam or yearly grade (S); Grade for Biology or Chemistry exam or yearly grade (S1). The admission score (K) shall be calculated in accordance with the following formula: K = 0.3E + 0.3M + 0.2S + 0.2S1.

2. For the MA study program *Molecular Biology and Biotechnology*:

Bachelor's degree in Life Sciences. The arithmetic mean of all the exam grades in the Bachelor's Diploma Supplement (A); Grade for the English Language exam or the yearly grade (E); Motivation letter (M). The admission score (K) shall be calculated in accordance with the following formula: K = 0.4A + 0.3E + 0.3M.

Faculty of Arts

1. For the BA study program *Music Production*:

Portfolio (A); Motivation letter (B); Admission interview (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.7A + 0.1B + 0.2C.

Faculty of Informatics

1. For the BA study program *Informatics Systems*:

Grade for the Mathematics exam (A); Motivation letter (B); Grade for the English Language exam (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.4A + 0.3B + 0.3C.

2. For the BA study program *Multimedia and Internet Technologies*:

Grade for the Mathematics exam (A); Motivation letter (B); Grade for the English Language exam (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.4A + 0.3B + 0.3C.

3. For the BA study program *Mathematics and Its Application (specialization – Artificial Intelligence Mathematics)*:

Grade for the Mathematics exam (A); Motivation letter (B); Grade for the English Language exam (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.4A + 0.3B + 0.3C.

4. For the MA study program *Applied Informatics*:

Bachelor's degree in Informatics or Mathematical Sciences. The arithmetic mean of all the exam grades in the Bachelor's Diploma Supplement (A); Motivation letter (B); Evaluation of the English Language (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.4A + 0.3B + 0.3C.

Music Academy

1. For the BA study program *Performing Arts*:

Entrance exam and video recording (E); Admission interview (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.7E + 0.3C.

2. For the MA study program *Performing Arts*:

Bachelor's degree in Music. The arithmetic mean of all the exam grades in the Bachelor's Diploma Supplement (A); Entrance exam and video recording (E). The admission score (K) shall be calculated in accordance with the following formula: K = 0.3A + 0.7E.

Education Academy

1. For the BA study program *Pedagogy of Primary Education and Early Foreign Language Teaching*:

Grade for the English Language exam or the yearly grade (A); Yearly average of all grades (B); Admission interview (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.4A + 0.4B + 0.2C.

2. For the MA study program *Educational Management*:

The arithmetic mean of all the exam grades in the Bachelor's Diploma Supplement (A); Motivation letter (D). The admission score (K) shall be calculated in accordance with the following formula: K = 0.5A + 0.5D.

Agriculture Academy

Faculty of Bioeconomy Development

1. For the Bachelor's study program *Logistics and Commerce*:

Grade for the Mathematics exam in the Graduation Certificate (A); Grade for the English Language exam (B); Motivation letter and/or admission interview (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.4A + 0.4B + 0.2C.

2. For the BA study program *Accounting and Finance*:

Grade for the Mathematics exam in the Graduation Certificate (A); Grade for the English Language exam (B); Grade for the Russian Language exam (C); Motivation letter and/or admission interview (D). The admission score (K) shall be calculated in accordance with the following formula: K = 0.4A + 0.2B + 0.2C + 0.2D.

3. For the MA study programs Business Logistics and Agri-Food Business Management:

The arithmetic mean of all the exam grades in the Bachelor's Diploma Supplement (A); Grade for the final Bachelor's thesis (B); Motivation letter (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.6A + 0.3B + 0.1C.

Faculty of Law

1. For the MA study program *International Business and Technology Law*:

Bachelor's degree in Law. The arithmetic mean of all the grades in the Bachelor's Diploma Supplement (A); Grade for the final Bachelor's thesis (C). The admission score (K) shall be calculated in accordance with the following formula: K = 0.8A + 0.2C.