

ENROLLMENT INTO STUDY SUBJECTS, SEMINARS, AND LABORATORY WORKS

2019/2020 Autumn semester

For the students of VMU (except for Education Academy students (accepted till 01/09/2017 for studies organized in Vilnius))

Enrollment will be performed **online only**, having connected to VMU Students' Self-service Portal (henceforth, SSP) at: <https://studentas.vdu.lt>

A username is: **name.surname** (lowercase, no Lithuanian alphabet letters) and a password.

If a student has forgotten the password, he/she can set up a new one at the site: <https://pagalba.vdu.lt/>. Instructions are available at: https://pagalba.vdu.lt/pagalba/pasto_migravimas.pdf. If the student still fails to connect to his/her account, he/she has to address the staff of the Student Centre via email: migration@vdu.lt, studentas@vdu.lt, by phone 837 751 175, or in person at S. Daukanto g. 27, Room 206.

Registration for EA students (accepted before 2017 for studies organized in Vilnius) to elective courses is completed, administrators will register for other study subjects.

THE STAGES OF ENROLLMENT:

STAGE I

Main enrollment into study subjects, seminars, and laboratory works:

FROM	TO
23 August 2019	28 August 2019, midnight
<ul style="list-style-type: none">For full-time and part-time students of bachelor and integrated studies (excluding 1st year students (accepted on 01/09/2019))For full-time and part-time students of master studiesFor full-time students of professional studiesFor free-moversFor exchange students	
29 August 2019	29 August 2019, midnight
1st year students (accepted on 01/09/2019) <ul style="list-style-type: none">For full-time and part-time students of bachelor and integrated studies	

STAGE II

Final revision of enrolled subjects, crossing out of undesirable subjects and enrolling into the vacancies of study subjects, seminars, and laboratory works:

FROM	TO
30 August 2019	8 September 2019, midnight
<ul style="list-style-type: none">For full-time and part-time students of bachelor and integratedFor full-time and part-time students of master studiesFor full-time students of professional studiesFor free-moversFor exchange students	

The following criteria are applied in both stages of enrollment:

- Higher year of studies** (priority is given to senior students);
- Average of penultimate semester (2018 autumn) marks** (priority is given to students who have a higher average; for first-year students – higher competitive score).

Over the course of enrollment, students must check:

- If their name is included in the subject of their priorities;
- If other students with higher marks “have not pushed you out” of the subject.

In the second stage, a student with higher priority shall not push out a student with lower priority who enrolled in the first stage; it is noteworthy that should a student remove himself/herself from a study subject, he/she will not get the same place should he/she want to re-enroll.

A student must keep following his/her enrollment on every subject list in the course of all stages. If he/she finds his/her name below the line of students enrolled in the subject (“**NOT LISTED**”), it is possible that in due course a student will get onto the list (“**LISTED**”).

After stage I of enrollment is over, Group A subjects and elective study field subjects (Group C) with a small number of enrolled students might be removed from the list of subjects offered that semester. Please follow the announcements after this stage of enrollment.

The teachers cannot enroll or remove students from the study subject!

Important information:

1. Students and free-movers enrolled into study courses that include seminars and/or laboratory work **must register for them separately** by choosing a particular group. The cumulative volume of the course in credits (the lecture + laboratory works; seminars) can be seen next to the lecture.
2. **Enrollment into foreign language subjects:**
 - Full-time first-year, second-year and third-year students of bachelor and integrated study programmes who begin studying the English language at a higher level than A1 must acquire level C1 of academic English;
 - Full-time students of bachelor and integrated studies who have started studying the English language at level A1 or those who entered the University in 2015 or prior, must acquire level B2 of academic English;
 - A student must choose not less than 12 and not more than 24 credits from the subgroup of foreign languages;
 - The university offers free and paid language courses; the list of free languages is approved by Rector’s order. Should a student enrol into paid language subjects, she/he will present an electronic statement of having free credits for languages or paid the set fee (2 BSP for 6 credits) before the end of registration. First-year students of bachelor and integrated studies do not have to present the electronic statement during the first their studies (autumn) semester;
 - Students who have enrolled into a paid language subject but have not paid the fee for the subject or presented a statement for having free credits for language studies after the first month of studies semester shall be removed from the list of students in the subject calculating the used study fee.
3. Before enrolling into subjects, each student, while compiling his/her individual study plan, shall have to choose subjects the volume of which is:
 - For full-time student - **not less than 24 and not more than 36 credits per semester**. The recommended total volume of one year full-time studies is **60 credits**. For students who study in minor or individual studies, the volume of semester study credits should not exceed **42 credits**.
 - For part-time student - **not less than 14 and not more than 26 credits per semester**. The recommended total volume of one year part-time studies is **45 credits**.