

## **DESCRIPTION OF PROCEDURES FOR AWARDING SCHOLARSHIPS TO FOREIGN STUDENTS STUDYING AT VYTAUTAS MANGUS UNIVERSITY**

### **I. GENERAL PROVISIONS**

1. The description of procedures for awarding scholarships to foreign students (hereinafter - Description) studying at Vytautas Magnus University (hereinafter - VMU) regulates the scholarship awarding and payment procedure for persons who acquired education in foreign institutions or in Lithuanian higher education institutions.
2. The aim of the study scholarships for foreign students (hereinafter - Scholarships) is to motivate the best foreign citizens - graduates from foreign institutions or Lithuanian higher education institutions (hereinafter - Foreign citizens) to choose studies at VMU and increase the internationality of VMU studies.
3. The size of the Scholarship is adequate to the tuition fee required in a respective programme that the person is enrolled in for a full or half study period, annual or semester –length study programme.
4. Scholarships are awarded in accordance with the Rector's order applying study payment exemptions of a respective size.

### **II. PROCEDURES FOR SCHOLARSHIP AWARD**

5. Scholarships are awarded on a competitive basis; the competition is announced and organised by the VMU International Office.
6. Candidates for the Scholarship award are selected by the *Commission of study scholarship award to foreign citizens* (hereinafter – Selection Commission) created under the order of the Rector.
7. Foreign citizens applying for the scholarship shall meet the following requirements:
  - 7.1. to have no valid status of a VMU student or a non-classified student;
  - 7.2. to submit the Letter of Acceptance confirming the admission to studies at VMU;
  - 7.3. to have the document certifying acquisition of education at a foreign institution or Lithuanian higher education institution with the indication of the arithmetic mean of grades that is no less than 8,00 (eight) points or the respective equivalent of grades determined at VMU;
  - 7.4. to have the English language competence that is no less than minimum TOEFL 87 iBT/534 PBT or IELTS 5.5 or B2;
  - 7.5. to fulfil other requirements that may be required by the Selection Commission.
8. Foreign citizens applying for the Scholarship shall submit the following documents:
  - 8.1. official documents (their copies) certifying the fact of education of a foreign citizen;
  - 8.2. official documents (their copies) validating the requirements set in paragraph 7 of this Description;
  - 8.3. 2 (two) letters of recommendation from a legal and or natural person indicating motives (achievements) on the basis of which the Scholarship shall be awarded to the applicant;
  - 8.4. the applicant's letter of motivation which sets objectives of personal academic (artistic), study and career perspective;
  - 8.5. if available, documents (their copies) certifying the results of academic (artistic) production and (or) other academic (artistic) activity;

- 8.6. if a foreign citizen can apply for support, scholarship and the like for studies at VMU provided by the Lithuanian Republic under the order determined by the institutions of the Lithuanian Republic, he/she, applying for the VMU study Scholarship, shall submit an official document validating the fact that the person asked the institutions of the Lithuanian Republic for support;
- 8.7. other documents which may be requested by the Selection Commission.
9. The Selection Commission, having evaluated the documents submitted by each Scholarship applicant, shall decide about the award of the Scholarship indicating its size and payment period, as well as other conditions that shall be fulfilled for the Scholarship to be awarded and (or) paid. The decision of the Selection Commission is not subject to appeal.
10. The final decision with regard to the award of the Scholarship which shall come into force with the Rector's order to admit a foreign citizen to studies at VMU is made by the Rector following the decision of the Selection Commission.
11. In compliance with the internal legal acts of VMU, the payment of the Study scholarship for the student is suspended if the student is on academic leave or in other cases and it is renewed to be paid for the period it was awarded for if it was not paid during the period of academic leave or in other cases.
12. The payment of the Scholarship is terminated and is not renewed for the student who received an academic debt during the Scholarship award period and in other cases indicated by the Selection Commission when awarding the Scholarship.
13. If the student terminated studies by preference or studies were terminated according to the order determined by VMU, he/she shall return the part of the Scholarship used in the period of studies (shall pay the tuition fee).
14. Persons who have been awarded the Scholarship are exempt from the obligation to pay the VMU admission fee.
15. In case there are no suitable candidates, by the decision of the Selection Commission, the Scholarships may not be awarded.

### **III. CONCLUDING PROVISION**

16. When making the decision about the award of the Scholarship, VMU may take into consideration the total support, awarded Scholarships, tax exemptions and the like provided to foreign citizens enrolled in the studies at VMU by the state budget funds or private legal or natural persons for studies and living in the Lithuanian Republic.
  17. During the period of studies at VMU, the student shall have the right to be awarded different kinds of Scholarships.
  18. The present Description shall take effect upon the date of signing the Rector's order.
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