

**MYKOLAS ROMERIS UNIVERSITY AND VYTAUTAS MAGNUS UNIVERSITY  
ADMISSION RULES FOR DOCTORAL STUDIES IN LAW IN 2017**

**1. Science field.**

Table 1

Field code	Science field	Duration		Notes
		Full time	Part time	Eligibility for studies
01 S	Law	4 years	6 years	Applicants having bachelor's and master's or single cycle degrees in Law

**2. Admission procedure.**

2.1. Applicants have to pass a test in a foreign language (English, German or French). Only successful applicants can defend a research project. Applicants, who provide a valid certificate indicating having knowledge in foreign language level C1 (international test evaluation not less than: English – TOEFL 80 + 15 for essay – computer version; IELTS – 7; German – TestDaf – Level IV; French – DALF) are not obliged to take the test. Applicants from 2016 who successfully passed the test in a foreign language during the admission to Mykolas Romeris University and Vytautas Magnus University doctoral studies in Law and provided a certificate proving that, are also exempt from foreign language test. If an applicant has a bachelor's or master's or single cycle degree in Law in one of languages mentioned above he/she doesn't have to pass the test.

2.2. Admission to doctoral studies is organised by order of an open competition separately to each institution making separate priority lists according to the highest scores. An applicant can apply for up to two doctoral topics by providing different research projects for each of them.

2.3. Competitive score (CS) is estimated according to the formula:

$$CS = 0,30*RP+0,35*DC+0,20*GPA+0,15*SP$$

where:

RP – average of assessments for scientific research project;

DC – average of scores given for research project defence;

GPA – grade point average of the marks in annexes/supplements to bachelor's and master's or other diplomas confirming the reward of corresponding qualifications;

SP – points for scientific publications in Law (converted to a ten point system: the maximum sum of points is equal to 10, other applicants are ranked proportionally).

2.4. Scientific publications are assessed under the [Order No. V-1128 enforced on July 10, 2010 by the Minister of Education and Science of Republic of Lithuania](#) (edited on February 5, 2015 by the Order No. V-79 of the Minister of Education and Science of Republic of Lithuania) quantitatively and qualitatively. If a scientific publication is published in co-authorship, the input is divided by the number of authors.

2.5. In the case applicants receive equal scores an applicant with higher scientific publications (in law) score shall be given a priority. In the case applicants receive equal number of scientific publications scores an applicant with higher diploma score shall be given a priority. If in both cases

scores are equal an applicant having scientific publications in the chosen topic of research project shall be given a priority.

2.5.1. The average of diploma's supplement is rounded to nearest hundredth part of number.

2.6. Only applicants who submitted the documents specified in Table 2 in time shall be admitted to the competition.

2.7. All applicants must defend their research project before the Doctoral Committee in Law (participate in the meeting).

2.8. Only those applicants whose scientific research project is evaluated by a final mark not lower than 7 are eligible for studies in a doctoral programme.

2.9. After the final list of invited candidates is announced, applicants who were not accepted into state-funded study places, but who meet the requirements for doctoral studies, can choose fee-paying doctoral study places and study paying a tuition fee set by the institution.

2.10. Candidates invited to doctoral studies sign a bilateral contract with the doctoral institution.

2.11. If, after the admission process is over, there are free study places left, a second round of admission can be organized, which is carried out following the same procedure.

### 3. Required documents.

Table 2

Documents
<ul style="list-style-type: none"><li>- Application (filled in at MRU or VMU);</li><li>- One letter of recommendation of a researcher in law;</li><li>- Curriculum vitae (Europass form, to be handed in signed);</li><li>- Motivation letter (to be handed in signed);</li><li>- Original documents of bachelor's and master's or single cycle degrees in Law, supplements (copies* to be handed in; the original documents will be returned to the applicant immediately);</li><li>- Research project (10-20 pages) (to be handed in);</li><li>- Research project (.doc or .docx) in digital media (digital media is not returned);</li><li>- List of applicant's scientific publications (submitted in full bibliographic description) and their copies (submitted together with a copy of journal's cover and contents page); or, if a scientific article in not yet published – a document issued by the editorial board of a scientific journal certifying the acceptance of an article for publication (after the reviewing procedure) and its manuscript;</li><li>- Copy of the passport page containing personal information or copy of the ID card* (to be handed in);</li><li>- One photo 3x4 cm (to be handed in);</li><li>- Copy of the check* proving that admission fee paid to MRU or VMU bank account or copies of documents proving that the applicant is exempt from payment of admission fee;</li><li>- Documents, proving the change of surname, if not all documents are under the same surname (copy* to be handed in).</li></ul>

\*- copies of documents shall be executed and approved at MRU – Room L-404, MRU LAB, Didlaukio 55, Vilnius; at VMU – Room 303, K. Donelaicio 52, Kaunas.

### 4. Additional admission rules for foreign applicants and applicants who obtained their degrees abroad.

4.1. Applicants from foreign countries whose native language is English do not have to take a test in a foreign language. Applicants who have a bachelor's or master's or single cycle degree in Law in English or provide a valid certificate indicating having knowledge in English level C1 (as mentioned in 2.1) are also exempt from a foreign language test.

4.2. Applicants who obtained bachelor's and master's or single cycle degrees not in the Republic of Lithuania should present all documents, indicated in Table 2, and also these additional documents:

4.2.1. Document recognizing the qualification acquired abroad (according to Decision No. 212 of 29 February 2012 of the Lithuanian Republic Government “On approval of provisions for academic recognition and assessment of qualifications acquired abroad which provide right to higher education and higher education qualifications”), issued by the [Centre for Quality Assessment in Higher Education](#).

4.2.2. Notarised translation of bachelor’s or master’s or single cycle degree diploma and its supplement into the Lithuanian or English language.

4.2.3. Application form should be filled out in English.

4.2.4. Scientific publications may be submitted in other languages if the category of the journal can be assigned on the basis of the copies submitted.

4.3. Applicants taking part in the competition take their responsibility for all travel expenses and documents: passport, visa, temporary residence permit, health insurance etc.

4.4. Applicants who have been admitted to doctoral studies need to obtain a permission for temporary residence in the Republic of Lithuania or a permission to live in the Lithuanian Republic as a citizen of the country member of the European Community or have a permission to live in the Lithuanian Republic permanently.

4.5. Foreign student and Mykolas Romeris University or Vytautas Magnus University sign an agreement where student’s and University’s rights and mutual engagements are determined.

## **5. Procedures for submitting an appeal and its review process.**

5.1. An appeal can be submitted in writing in the order described in the Regulation of the doctoral studies in Law at Mykolas Romeris University and Vytautas Magnus University.

5.2. Appeals regarding violation of admission rules, argumentation of decision not to accept an applicant to the University, regarding evaluation of the research project, or calculation of admission score must be submitted within 2 working days after announcement of the evaluations or decisions in question. The appeals will be reviewed within 6 working days after their submission.

5.3. No later than 1 working day after the appeal has been reviewed, the appellant is informed about the decision over personal e-mail (provided in the admission documents).

## **6. Admission fee, bank information.**

6.1. Admission fee is 20 Eur.

6.2. The admission fee should be transferred to one of the institutions, depending on where the documents will be submitted:

**MRU:** bank: Swedbankas; bank account No. LT85 7300 0100 0249 2590; bank code 73000; fee code 101939; payer's code - ID code; SWIFT/BIC: HABALT22.

**VMU:** bank: SEB bankas; bank account No. LT04 7044 0600 0284 8625; bank code 70440; payer's code - ID code; SWIFT/BIC: CBVILT2X.

6.4. The admission fee should be transferred to the university, where an applicant submits his or her documents to (but it does not depend on the doctoral topic the applicant applies to).

6.5. Fees shall not be reimbursed.

## **7. Annual study fee.**

7.1. Each university establishes its annual study fee.

7.2. Study fee shall be paid within 15 days since the signing of the agreement between a student and the University.

## **8. Contact information.**

### **Mykolas Romeris University**

Didlaukio 55, Room 404 (MRU LAB), Vilnius

Social Innovations Doctoral School, tel. +370 5 271 4469.

MRU website: <http://goo.gl/CYxyEF>.

**Vytautas Magnus University**

K. Donelaičio 52, Room 303, Kaunas

Doctoral School, tel. +370 37 209 815, mobile +370 619 21615.

VMU website: <https://goo.gl/XtkWfC>.

**Documents can be submitted** on weekdays from 9.00 AM until 3.00 PM (lunch break: 12.00-1.00 PM).

**9. Further information.**

9.1. In any case, which have not been discussed in the Admission Rules, decisions shall be passed by the Mykolas Romeris University and Vytautas Magnus University Doctoral Committee in Law.

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