PROJECTS PLANNING AND MANAGEMENT

Course code	Course group	Volume in ECTS credits	Course valid from	Course valid to	Reg. No.
TPV4016	C	6	2016 05 21	2019 05 21	

Course type (compulsory or optional)	Compulsory
Course level (study cycle)	Undergraduate
Semester the course is delivered	7
Study form (face-to-face or distant)	Face-to-face

Course title in Lithuanian

PROJEKTŲ PLANAVIMAS IR ĮGYVENDINIMAS

Course title in English

PROJECTS PLANNING AND MANAGEMENT

Short course annotation in Lithuanian (up to 500 characters)

Šio kurso metu studentai supažindinami su projektų įvairove, jų įgyvendinimo lygmenimis ir mastais, projektų planavimo, valdymo, vykdymo, projekto komunikavimo, stebėsenos ir vertinimo bei darbo komandoje pagrindais. Studentams suteikiamos galimybės praktiškai parengti projekto idėją.

Short course annotation in English (up to 500 characters)

During this course students will obtain knowledge and skills for planning and implementing projects of various kinds and scale. Students will learn how to create an idea, to build a team, to manage a work-flow and how to communicate witnin and outside the Project, monitor and evaluate it.

Prerequisites for entering the course

-

Course aim

This course aims to provide students with knowledge and skills necessary for planning and implementing to projects of various kinds and scale, to develop teamworking skills, to manage the timeline of a Project, to forsee resources for implementation, to initiate different ideas for Project work.

Links between study programme outcomes, course outcomes and criteria of learning achievement evaluation

Study programme outcomes	Course outcomes	Criteria of learning achievement evaluation
Initiate, prepare and realize various political, social, economic and information activity projects	To apply knowledge and theoretical models in practice, by initiating and implementing various projects	Various types of projects presented and analysed
	To gather a team for Project work and share group roles and responsibilities among the team members	A team for Project work is formed. Group work roles and member functions and responsibilities defined.
	Theoretical models of Projects of different purpose, level and scale are created.	Project idea is proposed. The Project plan and prepared and presented.
	Evaluation of risks for Project implementation and findind obstacles for their elimination.	Finding problems (obstacles) of project's implementation. Principles of social responsibility for environment are met.
	Analysing of various types of resources according to measures of a Single programming document, scientific methodology guigelines and diverse examples of good practice of Project work.	The necessity of Project work implementation in the State, organisational and local community levels is grounded.
	Monitoring and evaluation criteria for Project results are designed and described.	Strategies for Project monitoring, evaluation and futher improvement are worked up.

Link between course outcomes and content

Course outcomes	Content (topics)
To apply knowledge and theoretical models in practice, by initiating and implementing various projects.	1. The definition of a term Project and its diversity. 2. Strategic evaluation of a project's idea.

Analysing of various types of resources according to measures of a Single programming document, scientific methodology guigelines and diverse examples of good practice of Project work.	3. Finding the uniqueness of a Project theme according to contextual strategic priorities. 4. Project work and organisational development.
To gather a team for Project work and share group roles and responsibilities among the team members	5. Managing a Project; 6. Creating a team for Project work and team Dynamics.
Theoretical models of Projects of different purpose, level and scale are created.	7. Contexts of a Project work and the way to successful implementation. 8. External influence for a project's life: stake holders, involvement of interested parties and their management, struktural-environmental influence on a Project success.
Evaluation of risks for Project implementation and findind obstacles for their elimination.	9. Project planning: building a goal, planning a timeline and processes, time management and analysis. 10. Allocation of resources and evaluating possile obstacles (risks) for Project implementation.
Monitoring and evaluation criteria for Project results are designed and described.	11. Evaluation and strategic application of the Project. 12. Allignment of projects evaluative criteria.

Study (teaching and learning) methods

Teaching methods: lecturing, explanation, consulting.

Study methods: discusions, team exercises, case visits to think-tanks, work on resources.

Methods of learning achievement assessment

Reading of Project reports, observation of discussions and presentations.

Distribution of workload for students (contact and independent work hours)

Contact hours: lectures – 30 hrs, seminars – 15 h, teamwork, forum discussions using internet – 15 hrs, written assignment – 25 hrs.

Individual work: preparing of a Project report and presenting it – 95 hrs.

Total – 180 hrs.

Structure of cumulative score and value of its constituent parts

Interim acounting for individual and group assignments – 20 %, presenting a written Project idea – 30 %, final examination (presenting a report of results of implemented project) – 50 %.

Recommended reference materials

No.	Publication year	Authors of publication and title	Publishing house	Number of copies in		
				University library	*Self-study rooms*	*Other libraries*
Basic materials						
1.	2004	European Commission: Aid Delivery Methods. Volume 1. Project Cycle Management Guidelines.	European Commission			
2.	2004	Sida: The Logical Framework Approach. A Summary of the Theory Behind the LFA method.	Sida			
3.	2015	Romana Zota, F.: EU Funding Opportunities 2014- 2020: Practical Guide.				
4.	2011	Forrester S., Sunar I.: Developing and Managing EU-Funded Projects.				
	2013	Project Management Institute: A Guide to the Project Management Body of Knowledge.				
	2009	Kerzner H.: Project Management. A Systems Approach to Planning, Scheduling and Controlling, X edition.				
	2007	Orr A.: Advanced Project Management. A complete guide to the key processes, models and techniques.				
	2007	Young T.: The Handbook of Project Management. II edition.				

Free management library: http://managementhelp.org/projectmanagement/index.htm

Course programme designed by

PhD Candidate Marta Čubajevaitė and Žydrūnė Žemaitytė- Kviklienė, VMU